

MANATRON[®]

Backfile Conversion Services

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Local jurisdictions from across the country are increasingly looking for ways to preserve and secure all of their recorded documents. Manatron has been serving the records and document needs of government customers for nearly a century and continues this tradition with its backfile conversion services offering.

Conversion is the process of duplicating a document that exists in one medium (paper, microfilm, or digital) to produce a copy in another medium. Conversion of a document creates a copy of it in a medium that is more suitable than the original for an intended purpose. Also, by producing a copy of the document, conversion can protect the original from wear and tear brought about by handling.

With a broad experience in the management of government records, Manatron offers the following conversion options:

- Paper to digital
- Paper to microfilm
- Microfilm to digital
- Digital to microfilm

Why Manatron Backfile Conversion Services?

Single Point of Contact

By working with Manatron, a client will have the benefit of a “Single Point of Contact” for the entirety of a conversion project.

Clerks, Purchasers and IT Staff benefit by not having to coordinate the efforts of multiple vendors in the process of reviewing records, transporting documents, conversion management, indexing and loading into their imaging system.

One Stop Shop

Manatron offers services for every aspect of a records conversion project, including paper and microfilm scanning, indexing, sensitive/personal information redaction, film library management and data loading into the selecting imaging system.

Industry Experience (Domain Knowledge)

Manatron’s Records Management Division, based in Austin, Texas, traces its heritage of serving the records and document needs of government customers back nearly a century. We have broad experience in the management of government records.

For local jurisdictions, Manatron offers the following conversion options:

Flexibility in Source Documents

Manatron has the ability to scan all types and all sizes of government paper records.

Examples: from small index cards to E-size maps and plats. We can handle a Photostat (negative image) and Sanborn color maps. Pages may be in mechanical binders or sewn books.

On-Site/In-House Option

Manatron can professionally execute both paper and microfilm document conversion projects in one of our high volume service bureaus, or set up at the client site and professionally manage and successfully execute any size conversion project.

Industry Leading Capabilities

Manatron utilizes the most modern hardware and software available for document conversion. Our hardware is gentle on old, delicate paper records while providing high speed and efficiency. Our software will provide the cleanest most legible image available.

Industry Knowledge

With almost a century of experience in working with government records, Manatron is uniquely qualified to convert government records.

International Standards Adherence

Manatron adheres to all ANSI, AIIM and ISO specifications when handling and processing government records.

Proven Methodology

Manatron has successfully completed multiple projects which include film scanning, film duplication and creation, indexing, redaction and data loading.

Experienced Project Management

Our experienced PMP-certified* staff is experienced with all facets of a successfully managing and completing all sizes of government records conversion projects.

About Manatron

Manatron is the nation's leading provider of integrated property software systems and services. With a rich history in recording, property tax management, billing and collection, we have been at the forefront of innovative product and service development since 1969. Our software and systems currently provide over 1400 customers with the power to manage over 30 million parcels. Most importantly, over the last 38 plus years, our software has helped government jurisdictions collect over one trillion dollars in revenue.

We know that providing our customers access to the latest technology is key to their ongoing success. From our first installation until today, we continue to heavily invest to develop the best solution-based products and services for our customers.

Take the next step in securing your constituents data. Contact Manatron today at
866.471.2900 or info@manatron.com.

MANATRON
The power to manage well.®

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